

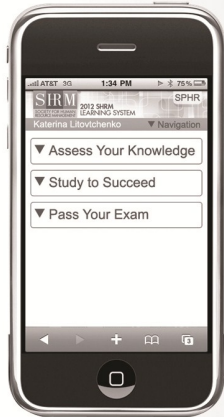
SET YOUR SIGHTS ON HR CERTIFICATION: LET US GUIDE YOU TO SUCCESS.



Achieving major career goals is challenging and time consuming. But, the road to success is easier when an experienced guide provides a roadmap and keeps you on track. If your goal is HR certification, we'll lead you to success. Our instructors focus on critical exam content, and our structured classroom environment accelerates learning and improves retention.

This PHR/SPHR course is offered in partnership with the Society for Human Resource Management (SHRM), the world's largest association devoted to human resource management. Thousands of HR professionals have earned their PHR or SPHR certifications by using the SHRM Learning System.

The 2012 SHRM Learning System is filled with new features, including innovative SmartStudy tools that help streamline your study time and build confidence for passing the certification exam.



Follow these steps to success:

ASSESS: Take our assessments to determine your current knowledge and gaps, with the results weighted against tested areas on the certification exam (PHR or SPHR).

STUDY: Use assessment results to identify your learning priorities, create your personal study plan and estimate study time.

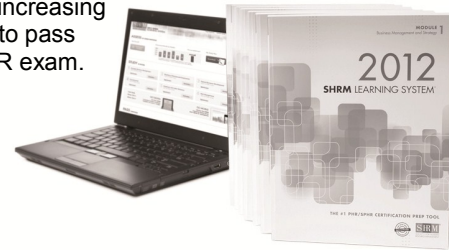
PASS: Complete the post-test and use other testing tools to validate your learning and refine your study plan as you prepare for the exam.

THE #1 PHR AND SPHR CERTIFICATION PREPARATION SYSTEM IS ALSO THE MOST ADVANCED.

In addition to SmartStudy tools, we offer learning modules in print and e-reader formats and provide extensive multi-media online resources.

THE MOST UP-TO-DATE LEARNING MODULES

The SHRM Learning System includes six modules covering the entire HR Certification Institute body of knowledge increasing your chances to pass the PHR/SPHR exam.



- 1 Business Management and Strategy
- 2 Workforce Planning and Employment
- 3 Human Resource Development
- 4 Compensation and Benefits
- 5 Employee and Labor Relations
- 6 Risk Management

MORE WAYS TO LEARN

Whatever your learning style, you'll find ways to test your knowledge and build confidence. The Online Learning Center provides a wealth of supplemental study materials:

Assessment – identifies topics a participant already knows and those areas that require more time and attention.

Quickstarts – guided overviews for each module highlight key topics.

Practice Tests – more than 1,000 questions for testing your knowledge and comprehension.

Post-test – incorporates features similar to the HR Certification Institute exam format: 200 scored test questions, timed questions, strike-through, and mark to ensure confidence.

Online Resource Center – includes downloadable audio and web casts, flashcards (printed, online or audio), HR updates, related links, feedback feature and more.



PREPARING TO PASS

When you complete this course, you'll be prepared to pass the PHR or SPHR exam. Year after year, professionals who use the SHRM Learning System consistently beat the national pass rate.

Our expert classroom instruction provides a better flow of information and a more enjoyable and effective learning experience saving you time and keeping you motivated.

Choose an upcoming class that fits your schedule:

SPRING SESSION:

February 14 – May 15, 2012
Tuesdays 4:30 – 7:30 p.m.
Williston Campus

FALL SESSION:

September 14 – 16, 2012
8:00 a.m. – 5:00 p.m.
Williston Campus

COURSE INVESTMENT

A course investment of \$1300 includes the SHRM Learning System modules, online learning center, access to the Online Resource Center, instructor handouts, and classroom instruction.

To register, please visit www.vtctcd.org
Questions? Call 802-879-2380

DID YOU KNOW?

Course fees often qualify for tuition reimbursement and you can earn 3.5 continuing education credits (CEUs) for completing this course. Participants gain a generalist point of view, refresh key ideas and concepts, strengthen their understanding of core competencies and increase productivity.



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